



Last Revised: July 2014

Replaces: May 2014

Job Title:	Flatbed/Cart Delivery Operator Non-CDL
Job Description Number:	516
Department/Division:	Public Works/Solid Waste
Exemption Status:	Non-Exempt
Pay Grade:	206
Immediate Supervisor:	Solid Waste Supervisor
Normal Work Schedule:	Mon-Thurs, 10 hours/day

Brief Description of the Job:

Operate a flatbed truck in collecting and disposing of residential and commercial solid waste. Perform other duties as assigned.

Essential Functions:

Flatbed Operator (100%): Perform pre-trip inspections of waste to be collected, and then remove household refuse and yard waste from curbside locations at residences in the City and dispose of same. Clean up debris dropped during the dumping process. Assist with backing and maneuvering truck in heavy traffic and congested areas. In addition, take yard waste, i.e., limbs, leaves, brush to county operated grinder and operate leaf vacuum machine. Responsible for collecting solid waste after special events and emergencies as needed.

Other duties and responsibilities as assigned.

Physical Demands

Overall Strength Demands: Light strength demands include exerting up to 20 pounds occasionally, 10 pounds frequently, or negligible amounts constantly AND/OR walking or standing to a significant degree.

Physical Demands: Continuously requires fine dexterity, walking, sitting, reaching, vision, foot controls, hearing, twisting, and talking. Frequently requires standing and climbing. Occasionally requires lifting, carrying, handling, kneeling, crawling, pushing/pulling, balancing, bending, and crouching.

Machines, Tools, Equipment, and Work Aids: Equipment utilized includes a flatbed truck weighing less than 26,000 pounds, rake, 2-way radio, and maps. Could possibly drive cart truck or recycling truck (both less than 26,000 pounds) if necessary.

Computer Equipment and Software: None.

Working Conditions

Overall Working Conditions: Disagreeable: Frequent exposure to unpleasant environmental conditions and/or hazards.

Environmental Factors: Daily exposure to extreme temperatures, wetness and/or humidity, and noise and vibration. Weekly exposure to respiratory hazards.

Health and Safety: Frequent exposure to electrical hazards. Occasional exposure to mechanical hazards. Rare exposure to chemical hazards, fire hazards, and physical danger or abuse.

Primary Work Location: Outdoors (Residential Collection).

Protective Equipment Required: Steel-toed shoes, safety glasses, gloves, and reflective vest.

Non-Physical Demands

Frequently requires time pressures, working closely with others as part of a team, and noisy/distracting environment. Occasionally requires emergency situations and irregular schedule/overtime. Rarely requires frequent change of tasks, performing multiple tasks simultaneously, and tedious or exacting work.

Job Requirements

Formal Education: High school diploma or equivalent (G.E.D.) plus six months to one year of advanced study or training in truck driving are required.

Experience: Under and including one year of experience in truck driving is required.

Driver's License Required: Class D South Carolina license.

Certifications and Other Requirements: None.

Job Demands

Reading: Basic Level: Ability to read basic communication using common two or three syllable words.

Math: Basic Level: Ability to perform the four basic arithmetic operations (addition, subtraction, multiplication, division).

Writing: Basic Level: Ability to write simple sentences containing subject, verb, and object, and/or series of numbers, names, and addresses.

Human Collaboration Skills: Work requires regular and routine interaction involving exchange and receipt of information. Work has a high impact on the organization. External contacts include General Public, Twin Chimney Landfill and Republic Services, Inc. Internal contacts include Fleet Services, Streets, Ground Maintenance departments and Public Works Dispatch.

Management and Supervision: Job has no responsibility for the direction or supervision of others.

Technical Skill: Basic skill: Work requires the use of standard technical skills appropriate to the work environment of the organization. Advanced application: Work affects accuracy of multiple projects.

Freedom to Act and Impact of Action

Receives Immediate Direction: The employee normally performs the duty assignment after receiving detailed instructions as to methods, procedures, and desired end results with little room for deviation. The immediate supervisor may, at times, provide close and constant review. Significant impact of action: Considerable benefits or costs in time, money, or public/employee relations.

Disclaimer

The above information on this description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities, and qualifications required of employees assigned to this job.